

## LICENSING COMMITTEE

Minutes of the meeting held on 5 January 2021 commencing at 5.00 pm

Present: Cllr. Clack (Chairman)

Cllr. Pett (Vice Chairman)

Cllrs. Abraham, Dr. Canet, Coleman, Esler, Hunter, Layland, Parkin and Raikes

41. Minutes

Resolved: That the Minute of the Licensing Committee held on 22 September 2020 be agreed and signed by the Chairman as a correct record.

42. Declarations of interest

There were none.

43. Actions from the previous meeting

There were none.

44. Hackney Carriage and Private Hire Licensing: Licence Fees and Charges 2021/2022

Members considered the report which proposed an inflationary increase of 2.5% to Hackney Carriage and Private Hire Licence fees from April 2021. If there were adverse comments received the fees would come back to a future meeting of the Committee.

Following questions, it was clarified to Members that the DBS online update service at an annual cost of £13 for drivers would cost less for drivers in the long run as drivers were previously required to pay £40 every three years.

### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That

- a) the levels set out below, be approved for consultation with the taxi trade;

## Licensing Committee - 5 January 2021

### Hackney Carriage Driver Licence

	Proposed Cost
Knowledge Test	£51.50 per test
EQUO online test	£66
Fee on initial application	£204 for three years
Total New Licence	£321.50
On Renewal	£112 for three years
Total Renewal Licence	£112 for three years

### Dual Driver Licence

	Proposed Cost
Knowledge Test	£51.50 per test
EQUO online test	£66
Fee on initial application	£204 for three years
Total New Licence	£321.50
On Renewal	£112 for three years
Total Renewal Licence	£112 for three years

### Hackney Carriage Vehicle Licence

	Proposed Cost
New and Renewal Application	£244 for one year

### Private Hire Operator Licence

	Proposed Cost
Initial application for 5 year licence	£530 for five years
Renewal for 5 year licence	£514 for five years
Initial application for 3 year licence	£364 for three years

## Licensing Committee - 5 January 2021

	Proposed Cost
Renewal for 3 year licence	£348 for three years
Initial application for 1 year licence	£200 for one year
Renewal for 1 year licence	£187 for on year

### Private Hire Driver Licence

	Proposed Cost
Knowledge Test	£51.50
EQUO Online Test	£66 per test
Fee on initial application	£204 for three years
Total New Licence	£321.50
On Renewal	£112 for three years
Total Renewal Licence	£112 for three years

### Private Hire Vehicle Licence

	Proposed Cost
New and Renewal Application	£244 for one year

### Additional Costs

	Proposed Cost
DBS application	£40
DBS administration fee	£50
Change from Hackney Carriage to Private Hire	£78
Change from Private Hire to Hackney Carriage	£99
Replace Vehicle Plate	£26
Replace Driver Badge	£11.50

## Licensing Committee - 5 January 2021

	Proposed Cost
Vehicle test/re-test/partial re-test to be paid direct to the garage so not set by Sevenoaks District Council	
Change of Ownership of licensed vehicle	£77
Copy of existing paper licence	£13.50
Change of address details for a replacement licence	£13.50
Change of name for a vehicle or operator licence	£13.50
Change of name and address for a driver badge	£24
Vehicle exemption certificate	£50
General Admin Fee	£50
Medical fee to be paid directly to GP or other medical practitioner	

### Replacement Vehicles

If a vehicle licence is surrendered within 6 months of issue, a refund of £60 will be issued.

If a licensed vehicle is replaced temporarily for up to 2 months because of damage to it then the fee will be £95 to licence the replacement vehicle.

Vehicle garage test costs will be taken separately (see fees above)

b) if, following consultation, there are no adverse comments to the proposed fees, that the fees be implemented from 1 April 2021.

### 45. Gambling Act 2005: Licence Fees from April 2021

Members considered the report which set out the proposed fees for Gambling Act 2004 for charges for licences, permits and associated items issued under the Gambling Act as set out in Appendix A. The fees had been set 2021-2022 to include the current inflationary cost of 2.5% set by the Council. The fees ensured that the Council complied with its statutory duty and ensured that the Gambling Licensing service remained self-financing in accordance with the Council's Service and Budget plan.

### Public Sector Equality Duty

Members noted that consideration had been given to impact equality assessments.

## Licensing Committee - 5 January 2021

Resolved: That the level of fees and charges as set out below be approved from 1 April 2021.

	New Application	New Application	New Application	Annual Fee	Annual Fee	Annual Fee
Existing Casinos	n/a	n/a	n/a	n/a	n/a	n/a
New Small Casino	<b>8000</b>	(8000)	7960	<b>4528</b>	(5000)	4418
New Large Casino	<b>9391</b>	(10000)	9162	<b>7309</b>	(10000)	7131
Bingo Club	<b>2316</b>	(3500)	2260	<b>813</b>	(1000)	794
Betting Premises (excluding Tracks)	<b>2911</b>	(3000)	2840	<b>589</b>	(600)	575
Tracks	<b>1815</b>	(2500)	1771	<b>813</b>	(1000)	794
Family entertainment Centres	<b>1815</b>	(2000)	1771	<b>668</b>	(750)	652
Adult Gaming centre	<b>1815</b>	(2000)	1771	<b>750</b>	(750)	750
Temporary Use Notice	<b>234</b>	(500)	229	n/a	n/a	n/a

	Application to Vary	Application to Transfer	Application for Re-Instatement	Application for Provisional Statement	Licence Application (provisional Statement holders)	Copy Licence	Notification of Change
	£	£	£	£	£	£	£
Existing Casinos	n/a	n/a	n/a	n/a	n/a	n/a	n/a
New Small Casino	<b>3986</b>	<b>1771</b>	<b>1771</b>	<b>8000</b>	<b>2931</b>	<b>12</b>	<b>30</b>
New Small Casino	(4000)	(1800)	(1800)	(8000)	(3000)	(25)	(50)
New Small Casino	3889	1675	1649	8000	2860	12	29
New Large Casino	<b>4460</b>	<b>2150</b>	<b>2150</b>	<b>9396</b>	<b>4303</b>	<b>12</b>	<b>30</b>
New Large Casino	(5000)	(2150)	(2150)	(10000)	(5000)	(25)	(50)
New Large Casino	4352	2128	2128	9167	4199	12	29
Bingo Club	<b>1742</b>	<b>1200</b>	<b>422</b>	<b>2316</b>	<b>1200</b>	<b>12</b>	<b>30</b>
Bingo Club	(1750)	(1200)	(1200)	(3500)	(1200)	(25)	(50)
Bingo Cub	1700	1200	412	2260	1200	12	29
Betting Premises	<b>1500</b>	<b>1200</b>	<b>401</b>	<b>1815</b>	<b>1200</b>	<b>12</b>	<b>30</b>

## Licensing Committee - 5 January 2021

Betting Premises	(1500)	(1200)	(1200)	(3000)	(1200)	(25)	(50)
Betting Premises	1500	1200	392	1771	1200	12	29
Tracks	1250	950	401	1769	950	12	30
Tracks	(1250)	(950)	(1200)	(2500)	(950)	(25)	(50)
Tracks	1250	950	392	1726	950	12	30
FEC's*	1000	950	406	1810	950	12	30
FEC's	(1000)	(950)	(050)	(2000)	(950)	(25)	(50)
FEC's	1000	950	397	1766	950	12	29
Adult Gaming Centre	1000	1200	406	1810	1200	12	30
Adult Gaming Centre	(1000)	(1200)	(950)	(2000)	(1200)	(25)	(50)
Adult Gaming Centre	1000	1200	397	1766	1200	12	29
TUN**	n/a	n/a	n/a	n/a	n/a	12	30
TUN	n/a	n/a	n/a	n/a	n/a	(25)	(50)
TUN	n/a	n/a	n/a	n/a	n/a	12	29
TUN**	n/a	n/a	n/a	n/a	n/a	12	30
TUN	n/a	n/a	n/a	n/a	n/a	(25)	(50)
TUN	n/a	n/a	n/a	n/a	n/a	12	29

\*FECs = Family Entertainment Centres

\*\* TUN - Temporary Use Notice

### 46. Sexual Entertainment Licensing Fees

Members considered the report for Sexual Entertainment Licensing which had not been changed from those agreed in 2020 as the Licensing Department had not received or processed an application for a Sexual Establishment within the Sevenoaks District. The fees ensured that the Council complied with its statutory duty.

### Public Sector Equality Duty

Members noted that consideration had been given to impact equality assessments.

## Licensing Committee - 5 January 2021

Resolved: That the level of fees and charges as set below be approved from 1 April 2021.

Type of Application	Fee
New Application	3641
Renewal Application	3641
Transfer Application	1825

### 47. Work Plan

The work plan was noted with the addition of an Annual Licensing Partnership Update for the meeting on 17 June 2021.

THE MEETING WAS CONCLUDED AT 5.17 PM

CHAIRMAN